

HASKELL CISD

Per TEA: SY 20-21 Public Health Planning Guidance

SCHOOL PROCEDURES & HEALTH PLANNING GUIDELINES 2020-2021

September 1, 2020

2020-2021 Haskell CISD

Guidance and Procedures

Attendance and Enrollment

- Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year.
- Given the public health situation, student attendance may be earned through the delivery of remote learning.
- Any parent may request that their student be offered remote learning instruction from any school system that offers such instruction. If a parent who chooses remote learning instruction wants their child to switch to an on-campus instructional setting, they can do so, but school systems are permitted to limit these transitions to occur only at the end of a grading period, if it will be beneficial to the student's instructional quality. If a parent requests remote instruction and the school does not offer it, the parent may enroll in another school that does offer it for transfer students.
- School systems must provide on-campus attendance as an option for students otherwise entitled to attend school who follow this document's required public health procedures and whose parents wish them to attend on campus, subject to school closure and the exceptions listed in this document.
- School systems are required to provide parents a notice of their public education enrollment and attendance rights and responsibilities during the COVID-19 pandemic using a document published by TEA.

Remote Learning Outline

- Any parent may request that their student be offered remote learning from any school system that offers such instruction. If a parent chooses remote learning, and then wants to switch to an on-campus setting, a school district may limit these changes in placement to only occur at the end of a grading period.
- If a parent requests remote learning and the school does not offer it, the parent may enroll in another school that does offer remote learning.

- Haskell CISD will offer K-12 remote learning for parents that request it. Remote learning will take place in accordance with TEA guidelines. For more information, please contact your building administrator.
- Attendance will be recorded. All students must attend 90% of the days a course is offered in order to gain credit whether in school or remote learning.
- The grading guidelines for a remote setting will be the same as students in an on-campus setting.

Elective Courses and Extracurricular Activities

- Students that do not choose to attend on-campus learning may not be allowed to select certain courses that cannot be successfully completed in an off-campus setting. Examples include, but are not limited to, Athletics, courses at the Rolling Plains Technical School, etc.
- If a class is offered for an extracurricular activity and a student is not enrolled in that class, they may not participate in that extracurricular activity.

Campus Closures or Change to 2020-2021

Haskell CISD will utilize the following media resources to communicate any changes.

- Remind 101
- Haskell Elementary facebook: Haskell Elementary School
- Haskell High School facebook: Haskell High School
- Haskell CISD webpage <https://www.haskell.esc14.net>

Arrival, Dismissal, and Visitors

- Early bird arrival is strongly discouraged. Any exceptions would need to be specifically arranged with campus administration.
- All parents will be asked to remain outside of the school building, unless attending a scheduled appointment with a faculty member or alerted to an emergency situation.
- Parents will not be allowed to eat with students in the cafeteria.
- Until further notice, in-class birthday parties, school holiday parties, etc. will be suspended. We will assess functions on a case-by-case basis.

COVID-19 Protocols

COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, parents must consider the following questions prior to sending their student to school each day:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

Identifying Possible COVID-19 Cases on Campus

- Schools must immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- Schools should clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.
- Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19.

Screening Questions for COVID-19 Before Campus Access

- School systems must require teachers and staff to self-screen for COVID-19 symptoms before coming onto campus each day. Symptoms are listed in this document. The self-screening should include teachers and staff taking their own temperature. Teachers and staff must report to the school system if they themselves have COVID-19 symptoms or are test-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, they must report to the school system if they have had close contact with an individual who is test-confirmed with COVID-19, as defined at the end of this document, and, if so, must remain off campus until the 14-day incubation period has passed.
- Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is test-confirmed with COVID-19, and instead should opt to receive online instruction from the school until the below conditions for re-entry are met. Parents may also opt to have their students receive online instruction from the school if their child has had close contact with an individual who is test-confirmed with COVID-19 until the 14-day incubation period has passed. School systems may consider screening students for COVID-19 as well. Screening is accomplished by asking questions by phone or other electronic methods and/or in person. The screening questions should also be asked of a student's parent if that parent will be dropping off or picking up their child from inside the school. Regularly performing a forehead temperature check of otherwise asymptomatic students in school is not recommended, but the practice is also not prohibited by this guidance.
- Excluding parental drop-off and pick-up as discussed above, before visitors are allowed onto campuses, school systems must screen all visitors to determine if the visitors have COVID-19 symptoms (as listed in this document) or are test-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, school systems must screen to determine if visitors have had close contact with an individual who is test-confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed. When practical, screening questions could be supplemented with temperature checks of adults.

Individuals Confirmed or Suspected with COVID-19

Any individuals who **themselves** either: (a) are test-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the

infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when three of the following criteria are met:
 - A. at least one day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
 - B. the individual has improvement in symptoms (e.g., cough, shortness of breath); and
 - C. at least ten days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) obtain an acute infection test (at a physician's office, approved testing location (<https://tdem.texas.gov/covid-19/>), or other site) that comes back negative for COVID-19.

Required Actions if Individuals with Test-Confirmed Cases Have Been in a School

- If an individual who has been in a school is test-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- Schools must close off areas that are heavily used by the individual with the test-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a test-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on campus activities.

Health and Hygiene Practices

- Haskell CISD will attempt to have hand sanitizers available in all classrooms, buses, and high traffic areas.
- All students will be instructed on proper handwashing procedures.
- Students, teachers, staff, and campus visitors should be encouraged to cover coughs and sneezes with a tissue, and if not available, covered in their elbows.
- Campus janitorial staff will work to increase the cleaning of high traffic areas and utilize equipment and materials aimed at mitigating the spreading of disease.
- Best practices informational resources will be posted in high traffic areas.
- Attempts will be made to improve air quality and flow by opening windows and by taking students outside when possible.
- Students will be spaced (social distanced) to the best of campus ability.
- Campuses are restructuring lunch procedures using multiple methods in an effort to maintain social distancing.

Mask/Face Covering/Face Shields

- For the purposes of this document, masks include non-medical and medical grade disposable face masks and cloth face coverings (over the nose and mouth). Full-face shields may be used in place of a mask to protect eyes, nose and mouth whenever a mask is not feasible or whenever the educational context may benefit from the ability to see an individual's full face.
- Schools are required to comply with the governor's executive order regarding the wearing of masks. Haskell CISD will comply with State and County requirements.
- Haskell CISD faculty will wear mask / face covering / face shields.
- Students will need to bring a mask/face covering/face shields to school each day. Masks/face coverings/face shields are not to be shared or worn by any other students except themselves.

Close Contact

This document refers to “close contact” with an individual who is test-confirmed to have COVID-19. The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as:

- a. being directly exposed to infectious secretions (e.g., being coughed on); or
- b. being within 6 feet for a largely uninterrupted or sustained extended contact period throughout the course of a day of approximately 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.

Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are test-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirming lab test.

STAKEHOLDER ASSURANCES

These procedures have been established in accordance with State and County guidelines. Please be aware that State and County guidelines will supersede in any moments of conflict with this document. Government and School responses to the COVID-19 Pandemic is a fluid and evolving situation; Haskell CISD reserves the right to make changes to these policies and procedures in response to new developments or regulations regarding the COVID-19 virus.